

Service	Standard Fee	Notes
Standard Company Registration ( Tax number reg, CIPC BBBEE or Sworn affidavit, Bank Account)	R400	
Comprehensive Company Reg ( Public Officer appointment, tax clearance, BO Filing, bank account, CSD registration, Share certificate)	R975	
CIPC Annual Returns (excludes CIPC Fees and penalties)	R250 per year	
CIPC Company Conversion	R650	
CIPC Company reinstatements(excludes CIPC Annual fees and penalties)	R650	Includes R200 CIPC application fee
CIPC Director Amendments	R350	If more than 2 Directors additional R50 per director
COIDA registration	From R300	
Rand Mutual Assurance (RMA Class 13 Employers) Registration	From R300	
Beneficial Ownership Filing	R350	
BBBEE Certificate	R100	
Share Certificate	R200	
CSD Registration	R200	
CIDB Registration ( Excluding CIDB Fees)	R350	
Funding Proposals	From R650	
Business Profile	R1250	
SARS Public Benefit Organisation(PBO) Application	R650 ( Paperwork Only)	Extra R500 for branch appointment and representative service
NPO Registration ( includes PBO application)	R1500	
Cooperative Registration ( Inclusive of CIPC fees and PBO application)	R1500	
QTCO Accreditation Service Fee	R5500	

**Full-Service Payroll Administration ( On Monthly Retainer)**

Employee Data Management  
Salary & Wage Processing  
Statutory Compliance & SARS Submissions  
Deductions & Contributions  
Leave Management  
Payslip Generation & Delivery  
Reports & Reconciliation  
Payroll Support & Advisory

**Bookkeeping and Accounting Services**

Monthly Bookkeeping (up to 100 transactions)	R1,500 – R2,500	Depends on volume and system used
VAT Return Submission (per submission)	R450 (Active) R300 (Dormant)	Includes monthly/bi-monthly submission
Management Accounts	R750 – R5,000	Monthly or quarterly
Annual Financial Statements (AFS)	R2500 – R12,000 (per year)	Based on business size and complexity
Cash Flow Projections	R650-R1500	
Company Tax Return (ITR14)	R1000 (Active) R350 (Dormant)	Per year
Provisional Tax (IRP6)	R500 (Active) R200(Dormant)	Per Period
Personal Tax Return (ITR12)	R500 – R750	Per individual
Backdated Bookkeeping	Custom Quote	Based on scope and period

**Note:**

We are a registered consulting service provider. Our fees cover time, resources, and administration. Turnaround time depends on third-party institutions (e.g., CIPC, SARS, Dept of Labour). We strive to deliver quality service to empower your business journey.